



Terms of Reference (TOR) for National Multisectoral Early Childhood Development Program Consultant for the Ministry of Community Development, Gender, Women and Special Groups (MoCDGWSGs).

1. Introduction

The Government of Tanzania together with Early Childhood Development stakeholders have developed the National Multisectoral Early Childhood Development Program (NM-ECDP) which was officially launched in 13th December, 2021. For effective implementation, strong leadership and coordination is pivotal in the course of implementation to provide an oversight to all key ECD Ministries, Departments, Agencies (MDAs) and stakeholders to ensure Nurturing Care components are reflected in their relevant policies, strategies, programs, regulations and guidelines as well as ensuring that there is adequate allocation of resources to implement their relevant parts of the NMECDP.

The Ministry of Community Development, Gender, Women and Special Groups being at the center to ensure development of the program, has continued to be vested with the primary role to ensure program implementation. To enhance effective implementation of the program there is need to create effective coordination at ministerial level. Therefore, Tanzania ECD Network in consultation with the MoCDGWSGs envisioned to place the NM-ECD Programme Consultant at the Ministry offices to leverage government support to all key ECD actors in the implementation of the program.

2. Objective:

The overall objective of the NMECDP Program Consultant is to provide program implementation support to the Ministry of Community Development, Gender, Women and Special Groups (MOCDGWSGs) to facilitate coordination in the implementation of NM-ECDP.

The NMECDP Consultant will be housed at the Ministry of Community Development Gender, Women and Special Groups (MOCDGWSGs) and the incumbent will report to the Ministry under the Directorate of Child Development while working closely with NMECDP secretariat.

Duration: 42 months

3. Specific roles and responsibilities:

The following are specific roles and responsibilities of the incumbent:

- Extract the NMECDP detailed implementation plan from program document and prepare realistic implementation plan with support from MoCDGWSGs relevant experts and NMECDP secretariat.

- Together with relevant key ECD ministries under the technical guidance of NMECDP Secretariat the incumbent will develop plans of action to support the implementation of the program and provide monitoring of its implementation.
- Work with the NM-ECDP Secretariat to support MoCDGWSGs to mobilize resources to support implementation of the program
- Work with the NM-ECDP Secretariat and National Technical Committee to support MoCDGWSGs to advocate for NM-ECD budget inclusion in the national and sub national plans
- Providing technical support for ECD delegates to participate in the ECD National/Regional/Global ECD conferences
- Work with PO-RALG to support LGA's NM-ECDP plans for budget inclusion in the MTEFs and its implementation.
- Providing support to organize and coordinate national level consultative meetings including NM-ECDP Secretariat, National ECD Stakeholders and National Technical Committee
- Provide technical support for linkage and harmonization of NMECDP related data across sectoral Information Management Systems.
- Support development of M&E tools to collect data for NMECDP interventions and ensure training of data collectors
- Coordinate development and adoption of national ECD database including dashboard and score card
- Organise and coordinate high level Annual joint NM-ECDP review meetings
- Organise and coordinate Program evaluations (Mid and endline evaluations)
- Support development of advocacy materials/messages
- Updating ECD stakeholders database
- Develop NM-ECDP progress report and facilitate learning across different actors/platforms. This include but not limited to sharing implementation status during national level consultative meetings.
- Ensure linkage of program intervention across national plans related to ECD (including NPA-VAWC, NAIA, NMNAP, One Plan and the 3rd FYNDP).
- Provide coordination support to all other related national NM-ECDP gatherings and visits
- Any other responsibilities as identified by the NM-ECDP Secretariat.

4. Deliverables:

The deliverables are listed below:

1. NMECDP plan consolidated and operational
2. NMECDP research coordinated
3. NMECDP advocacy materials developed and disseminated
4. NMECDP implementation coordinated and progress report (monthly, quarterly, annual reports) in place
5. Coordinated M&E in the implementation of ECD dashboard and score card are operational and report in place

6. Qualifications required:

The NM-ECDP Consultant to undertake this assignment will have the following qualifications and experience:

- Advanced Degree in Development Studies, Social Science or any other related field. Advanced Degree on ECD will be an added advantage
- At least 5 years' technical experience in ECD
- At least 5 years' experience in programme management, policy analysis, partnership management and coordination of substantive projects.
- At least 5 years' experience of working with, or collaboratively with government at national level.
- Experience of working with multi-sectoral teams in development sector
- Excellent inter-personal and coordination skills.
- Excellent programme performance planning, monitoring and reporting skills.
- Professional technical and non-technical writing and editing.
- Good command of spoken and written English and Kiswahili.